

## Communication # 1 - High Level - What's Coming Communication about Supply Roadmap External Suppliers – Exelon + Constellation

To:	Exelon and Constellation Suppliers
From:	Dave O'Brien and Matt Gooder via the <a href="mailto:SupplyCommunications@Exeloncorp.com">SupplyCommunications@Exeloncorp.com</a> mailbox
Target Distribution Date:	Week of Sept. 19 <sup>th</sup>
Subject Line	Subject Line: Fall 2022 Supplier Update – Upcoming Changes to Technologies and Processes

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*You are receiving this email because you are a supplier who does business with Exelon and/or Constellation. It contains valuable information about upcoming changes to technologies and processes.*

Dear Valued Supplier,

In February 2022, [Exelon and Constellation became two strong, publicly traded companies.](#) Over the next two years, Exelon and Constellation will perform technology enhancements to support the separation of Supply systems and processes between the two organizations.

Whether you are a supplier who works with Exelon, Constellation, or both, this communication is to make you aware of actions your company may need to take. Please watch out for important communications about new systems, processes, and requests to take action beginning this Fall and into the 2023-2024 timeframe.

### **Fall 2022 - Coming Soon**

#### **September 2022: GEP SMART Platform Separation**

Exelon and Constellation will continue to use GEP SMART for all sourcing / bidding activities (RFP, RFQ, and RFI) and the input and tracking of Tier 2 Diverse subcontracting spend by contract. GEP SMART will also continue to be used for supplier profile management, bid list creation and supplier communications.

In late September 2022, as a part of the company separation, the new Constellation instance of GEP SMART will go live. All supplier profile information and associated Constellation sourcing and Tier 2 data will be copied to Constellation's instance of GEP SMART.

All suppliers will log into GEP SMART with their current username and password and choose either the Exelon or Constellation instance by clicking the appropriate logo to proceed to the corresponding company's GEP SMART instance.

Please be on the lookout for a message from [support@gep.com](mailto:support@gep.com) to validate your supplier account data in Constellation's instance of GEP SMART the last week of September 2022.

## ***November 2022: Electronic Data Interchange System Separation and Replacement***

Exelon and Constellation will migrate to new service providers for Value Added Network (VAN) and Electronic Data Interchange (EDI) transactions. Each supplier will receive a message with detailed instructions from Exelon and/or Constellation about how and when to complete updates to your company data in our systems.

## **2024 and Beyond**

### ***New Supplier Portal for Constellation***

Constellation will be transitioning to the Oracle Supplier Portal in 2024. This transition provides benefits to both Constellation and our valued suppliers by allowing for electronic invoice submission, system notifications, and electronic payment of invoices. These changes represent significant steps in a journey to fully separate Exelon and Constellation and enhance processes, systems, and tools along the way.

We appreciate and thank you - our suppliers - for your partnership and ongoing commitment to continue to deliver essential goods and services to support our customers.

Sincerely,

David O'Brien  
Senior Vice President and Chief Supply Officer  
Exelon

Matt Gooder  
Vice President and Chief Supply Officer  
Constellation

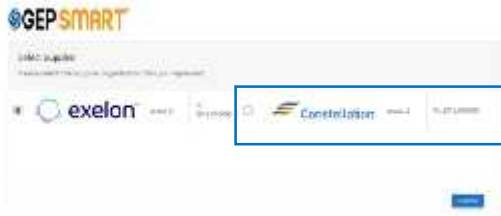
*Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox.*

*For questions refer to <https://www.exeloncorp.com/suppliers> or <https://www.constellationenergy.com/our-work/suppliers/latest-updates.html> and look out for targeted communications with next steps and actions.*

## Using GEP SMART to do business with Constellation

Constellation will use GEP SMART for all sourcing / bidding activities (RFP, RFQ, and RFI), and the tracking of all Tier 2 Diverse spend by contract. Suppliers will continue to use GEP SMART to maintain their supplier profiles which are used for bid list creation and supplier communications.

## Accessing Constellation's Instance of GEP SMART



In February of 2022, Exelon and Constellation split into two different companies. As part of this separation, Constellation will have a new instance of GEP SMART for suppliers effective September 26, 2022. When logging into GEP SMART with your current username and password, you will choose the appropriate company by clicking the Constellation logo.

## Frequently Asked Questions

1.	What is GEP SMART?	GEP SMART® is Constellation's, cloud -based sourcing platform.
2.	When will the split of data for Exelon & Constellation occur in GEP SMART?	On September 26, 2022, as a part of the company separation, the new Constellation instance of GEP SMART will go live.
3.	How does the Constellation separation impact supplier use of GEP SMART?	The Constellation instance of GEP SMART has been populated with all supplier profiles from the Exelon instance and associated Constellation related sourcing and Tier 2 data. We will be removing the Constellation sourcing and Tier 2 data from the Exelon instance after October 14, 2022, following the new instance confirmation timeframe. When logging into GEP SMART with your current username and password, you will be able to choose between Exelon or Constellation by clicking on the appropriate company logo.
4.	What do I need to know about the Constellation instance of GEP SMART?	Your Constellation supplier profile has been copied to the Constellation instance of GEP SMART. This means if your company intends to or already does business with Constellation, new supplier registration is <b>NOT</b> required for the Constellation instance of GEP SMART. Any Constellation related Tier 2 spend, and sourcing events will be removed from the Exelon instance of GEP SMART. Please note: In the Fall of 2022, a select number of in-progress sourcing events for Constellation will complete the award process using the Exelon instance of GEP SMART. This exception is very limited and will extend for a short-term timeframe to allow for complete the sourcing lifecycle.
5.	What do I need to do if I am an <u>Exelon and Constellation supplier</u> or a <u>Constellation ONLY</u> supplier?	<b>Confirm login access to the Constellation instance of GEP SMART</b> <b>Validate your ability to access:</b> <ul style="list-style-type: none"> <li>) Supplier Profile</li> <li>) Tier 2 Spend by Constellation Contract</li> <li>) Constellation Sourcing Events</li> </ul> <b>It is essential to view and validate this important data on or before Friday, October 14, 2022. Constellation specific data will be removed from the Exelon instance of GEP SMART after October 14, 2022.</b>
6.	I am a new supplier, what do I need to know or do?	Effective September 26, 2022, new suppliers must create an account in the appropriate company instance of GEP SMART. For Constellation navigate to <b>constellationenergy.com/suppliers</b>
7.	How do I add users (additional supplier contacts) to an existing profile?	After September 26, 2022, users must be added to the appropriate Exelon or Constellation instance of GEP SMART. Any user added after September 26, 2022, will only be available in the instance the user was created in.
8.	How do I get help?	For technology help with GEP SMART please contact our dedicated customer support center during typical business hours (ET) Monday through Friday at 732-307-8731.